

# COLORADO RURAL HEALTH CARE GRANT COUNCIL

## MINUTES

June 30, 2008

These minutes are a summary of the proceedings and motions of the Colorado Rural Health Care Grant Council. Attachments referenced in the minutes are available through the Colorado Rural Health Center at [info@coruralhealth.org](mailto:info@coruralhealth.org) or 303-832-7493.

### **Call to Order/Introductions**

The June 30, 2008 Colorado Rural Health Care Grant Council (“the Council”) meeting was called to order at 8:10 am at The Colorado Health Foundation, 501 South Cherry Street, Suite 1100, Denver, Colorado by Dr. Ned Calonge, Co-Chair.

### **Members Present:**

Cody Belzley (Governor’s Office, Denver); Dr. Ned Calonge, Co-Chair, (Colorado Dept. of Public Health & Environment, Denver); Lydia DeLa Rosa (Long Term Care, Mesa County); Denise Denton (Rural Health Consultant, Denver); Andrea Kawulok (Berthoud); Marcy Morrison (Insurance Commissioner, Denver); Khanh Nguyen (The Colorado Health Foundation, Denver); Dr. Jacqueline Stiff, Co-Chair, (UnitedHealthcare, Denver); Christopher Underwood (Dept. of Health Care Policy & Financing, Denver); Charles Unseld (Dept. of Local Affairs, Denver).

### **Staff Present:**

Callie Preheim (Colorado Rural Health Center, Denver)

### **Members Absent:**

Jay Brooke (High Plains Community Health Center, Lamar); Kathleen Rogers (San Luis Valley Regional Medical Center, Alamosa)

### **Approval of April Minutes**

Ms. Preheim noted that the date in the header needed to be corrected. A **MOTION** was made by Ms. Belzley and seconded by Ms. Denton to accept the June 2<sup>nd</sup> minutes as amended.

**MOTION PASSED UNANIMOUSLY**

### **Program-Related Issues**

#### **Application Review**

Ms. Preheim shared the review scores, individual and average, for each application. The Council began the application review by looking at the ten applications with the lowest and highest average scores. Application approval or denial was based upon application score, potential community impact, geographic distribution, diversity of project, applicant type, and Council discussion. Each application was reviewed individually and was thoroughly discussed by the Council members. If a Conflict of Interest arose, the effected Council member excused him/herself from the meeting room.

*Council discussion of the grant proposals is considered “Confidential Work Product” and will neither be noted in these Minutes nor made public.*

Sixty-seven grant applications were reviewed. Of the 67 applications reviewed, 49 were approved and 18 were not approved; \$1,836,861.88 was awarded.

### **Items for Follow-Up**

Ms. Belzley and Dr. Stiff will create a Press Release to be released on Wednesday, July 16. Ms. Preheim will draft approval and denial letters, in addition to Letters of Acceptance. Ms. Denton will draft a letter listing the characteristics of strong applications to accompany the denial letters. This will be shared with the Council for comment prior to distribution. Denial letters will be sent on Monday, July 14. Approval letters will be sent on Wednesday, July 16. The Letters of Acceptance will include information regarding use of funds and reporting requirements. Signed Letters of Acceptance must be received by the Colorado Rural Health Center on or before July 31, 2008. Checks will be sent to awardees the week of August 11, 2008.

### **Next Meeting**

The next meeting is scheduled for Monday, July 28, 2008, 11:00am - 2:00pm

### **Adjournment**

The meeting was adjourned at 4:18pm.

### *Submitted by:*

Callie Preheim, Marketing and Outreach Coordinator  
Colorado Rural Health Center

### **ADDENDUM TO MINUTES OF JUNE 30, 2008**

After the June 30 meeting, four eligible applications were discovered which had not been reviewed due to an administrative oversight. These applications were assumed to be duplicate applications. The Council co-chairs called for three Council members to volunteer to review and score these additional applications. A teleconference was held on Friday, July 18 to discuss these applications. Dr. Calonge, Ms. Belzley, Ms. DeLa Rosa, and Ms. Preheim participated in the teleconference. Three of these applications were approved; one of the applications was denied funding. As this situation delayed the time frame, it was decided that denial letters would be sent on Tuesday, July 24; the Press Release and approval letters would be released on Thursday, July 24.

Seventy-one total proposals were reviewed by the Council; 52 were approved funding and 19 were not approved. A total of \$ 1,917,136.88 was awarded to organizations in 34 rural or underserved counties of Colorado.